

From: **Beck, Michael** michaelbeck@ucla.edu  
Subject: RE: Thursday, February 22, 2018 Executive Committee Meeting Agenda  
Date: February 21, 2018 at 2:49 PM  
To: Andrew Thomas andrew@thewestwoodvillage.com



Andrew,

You might check with Jim to see if he wants to set a specific timeframe for Michael and Lisa, as well as any public comments. I would suggest a 10 minute presentation by Michael and Lisa with each getting a 3 minute rebuttal and then limit public comments to 3 minutes per person. Lisa and Michael could allocated their time among multiple speakers, but the total time would be limited to the total allocated time. If someone speaks as part of the presentation, they would not be permitted to also speak under Public Comment. If you and Jim agree, I would suggest you present the plan to Michael and Lisa.

...Michael

**Michael J. Beck**  
Administrative Vice Chancellor



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**From:** Andrew Thomas [mailto:andrew@thewestwoodvillage.com]  
**Sent:** Wednesday, February 21, 2018 2:41 PM  
**To:** Andrew Thomas <andrew@thewestwoodvillage.com>  
**Subject:** Re: Thursday, February 22, 2018 Executive Committee Meeting Agenda

Hello Executive Committee members,

This is a friendly reminder that we are meeting tomorrow, February 22nd, at 9AM at 10880 Wilshire Blvd, Suite 105 (lobby-level conference room).

Also, we have a hard-stop at 10AM to accommodate members' schedules. Please arrive a few minutes early so we can start promptly at 9AM.

Thank you.

Andrew

Andrew Thomas  
Executive Director

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On Feb 15, 2018, at 1:26 PM, Andrew Thomas  
<[Andrew@thewestwoodvillage.com](mailto:Andrew@thewestwoodvillage.com)> wrote:

Hello Executive Committee members (Jim, Michael, Kifishia, Kevin, and Jessica),

Attached is the agenda for the Thursday, February 22, 2018 committee meeting to be held at 9AM at 10880 Wilshire Blvd, Suite 105 (lobby-level conference room).

This meeting has one agenda item: Westwood Forward and their effort to create a new neighborhood council that includes our district in its boundaries.

Please let me know if you cannot attend this meeting.

Thank you.

Andrew

<2-22-18 Executive Committee Agenda.pdf>

Andrew Thomas  
Executive Director

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